

# MARYLAND CENTER for SCHOOL SAFETY

## Weekly Tabletop Exercises

Date:

Facilitator:

Participants:

Which part of your Emergency Plan are you reviewing:

**Scenario:** It is 11:30am and a Safety Monitor is supervising the lunchroom when a teacher approaches to share that she had a student speak with her in private and said there is a planned fight involving many students to happen between block 6 and 7 today. There have already been two fights this morning. It is now 12pm and three other teachers, each from different teams and content areas, share the same information with the Safety Monitor. The block 6 to 7 transition happens in 45 minutes. The Safety Monitor conferred with the Assistant Principal and the School Resource Officer who all indicate feeling tension during the lunch periods today.

12:50 pm. Between the teachers, Safety Monitor, Admin, and SRO, the fight was thwarted.

BEFORE	DESCRIBE MAJOR DETAILS ABOUT THE INCIDENT
What are the initial actions?	
Who is involved?	
Who is affected?	
Who is responsible for responding to the situation?	



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DURING	DESCRIBE MAJOR DETAILS ABOUT THE INCIDENT
What additional problems does this cause?	
Is the situation escalating or de-escalating?	
What information do you need?	
Who else needs to know? How will you deliver this information?	

AFTER-ACTION	DISCUSS IMPORTANT DETAILS ABOUT THE INCIDENT
What was the plan?	
What were the strengths? Weaknesses?	
What was learned?	
How do you improve?	

RESOURCES



Visit [SchoolSafety.maryland.gov](https://SchoolSafety.maryland.gov), go to "Resources", then "Training"



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